

Authorized Representative Designation / Removal



An Independent Licensee of the Blue Cross and Blue Shield Association

Use this form to designate/remove an individual or entity to act on your behalf as your authorized representative to pursue a benefit claim or appeal of an adverse benefit determination. See your benefit plan documents or contact your plan administrator for more information. You must also complete a Confidential Information Release Form authorizing BCBSAZ to release your confidential health information.

NOTE: By submitting this form you agree that BCBSAZ may contact you to verify the information it contains.

Member Information

Member Name* _____
Address* _____
City* _____ State* _____ Zip Code* _____
Daytime Phone #* _____ Email _____
Member ID* _____ Group* _____

Authorized Representative Information

Name* _____
Company _____
Address* _____
City* _____ State* _____ Zip Code* _____
Daytime Phone #* _____ Email _____

Choose from the following by placing an X in the appropriate boxes:*

- I authorize** the individual or entity shown above to act on my behalf for the following purposes:
- all claims, plan beneficiary health care appeals and plan beneficiary grievances.
 - Other (*explain*) _____

I remove the authority for the individual or entity shown above to act on my behalf.

ATTESTATION*

By signing below, I declare under penalty of perjury that the information contained on this form is true and correct.

Member's Signature _____ Date _____

Parent or Legal Guardian _____ Date _____

(A parent or legal guardian must sign if the member is a minor.)

* Indicates required information.

Mail completed form and Confidential Information Request Form to:
BCBSAZ Privacy Office, Mail Stop C302, P.O. Box 13466, Phoenix AZ 85002-3466.

